

TrainHybrlDD – Hands-on Workshop for Higher Education Lecturers
Dr. Lisa Breitschwerdt & Christina Hümmer, M.A.

Practice Lab

Exploring methods and media for synchronous-hybrid teaching-learning settings

Station A: Activating Learners

How can we engage on-site and remote participants equally at the beginning or during a synchronous hybrid session?

a) Zoom – Poll

Step 1: Log in to Zoom and Open the Zoom Workspace

1. Open the Zoom app and log in to your JMU Zoom account by clicking on the SSO symbol and following the steps for authentication

Step 2: Create a new poll

1. In the left navigation menu in the Zoom Workspace, click on “Surveys (Umfragen)”
2. Click on the blue plus symbol (“+”) in the upper left corner
3. Please note! The choice you make here makes a difference:
 - “Survey (Umfrage)”: Create a poll that you can also conduct **outside a Zoom meeting** via a QR code or link that you share with your students
 - „Poll or Quiz (Abstimmung oder Quiz)“: Create a poll that you can access **in each of your ongoing Zoom meetings**
4. Choose the one version you want to test.
5. Enter a title for your poll, e.g. “Hybrid Teaching”

Step 3: Add the questions

1. Create a “single choice question”: “How familiar are you with hybrid teaching?”
Give the following response options: “Very familiar”, “Somewhat familiar”, “New to it”
2. Create a “multiple choice question”: “Which digital tools do you regularly use?”
Give the following response options “Zoom”, “Moodle”, “Mentimeter”, “Padlet”
Allow multiple answers.
3. Create a “rating scale”: “How confident do you feel using Zoom polls in your teaching?”
Give the following scale: “1 (not confident) – 5 (very confident)”

Step 4: Save your poll

1. Click save.
2. Test your survey: Depending on the option you selected earlier
 - Outside a Zoom meeting: Share the link and/or QR code with other members at your station and ask them to complete the survey
 - Inside a Zoom meeting: Invite the other members at your station to one of your Zoom meetings and conduct the survey there
3. Take a look at the results and see how you can share and save them

b) Excalidraw – Together Scribbling

Step 1: Open Excalidraw

1. Take one iPad (on-site) / your PC (online) and open a web browser.
2. Go to <https://excalidraw.com>.
3. A blank canvas opens automatically.

Step 2: Create a collaborative workspace

1. Click Live Collaboration in the upper-right corner.
2. Select Start Collaboration and copy the collaboration link.
3. Share the link with the persons on your station (link or QR-Code).
4. Wait until all group members have joined the same board.

Step 3: Share your screen in the Zoom Meeting

1. If you are attending online, share the Excalidraw by screenshare
2. If you are attending on-site, log in to today's Zoom session (ID: 653 9514 3362; password: 950495), enter the breakout session "Station A" and share your screen.

Step 4: Explore the tools

1. Take two minutes to explore the available tools:
Freehand drawing with the pen; forms; text; sticky note; take a photo of the garden/your screen and add it, etc.

2. Conduct the following task:

As a group, create a visual sketch answering the following question:

What elements contribute to an engaging hybrid learning experience?

Your sketch should include:

- at least five keywords
- three simple drawings or icons
- arrows showing relationships between ideas
- one colour to highlight the most important concept

c) Mentimeter – WordCloud for brainstorming/getting into a topic

Step 1: Sign in to Mentimeter

1. Open your web browser. Go to <https://www.mentimeter.com>.
2. Sign in to our test account:
Name: lisa.breitschwerdt@uni-wuerzburg.de
Password: RvXpJLv2mUz@F:D

Step 2: Add a Word Cloud slide

1. Click New Menti to create a new presentation.
2. Click + Add slide.
3. Under Popular Question Types (or Audience Engagement), select Word Cloud.
4. A new Word Cloud slide will be added to your presentation.

Step 3: Configure your Word Cloud

1. Enter the following question:
What makes a synchronous hybrid learning session engaging?
2. Adjust the settings as needed.
Suggested settings: Maximum entries per participant: 3; Profanity filter: On; Duplicate answers: Allowed; Enable participant comments (if available)

Step 4: Present your Word Cloud

1. Share your screen in the Zoom Meeting:
If you are attending online, share the Mentimeter by screenshare
If you are attending on-site, log in to today's Zoom session (ID: 653 9514 3362; password: 950495), enter the breakout session "Station A" and share your screen.
2. On Mentimeter: Click Present. Share the participation code or QR code with your partner or group.
3. Each participant submits up to three words.
4. Observe how the Word Cloud develops in real time.

Final Reflection on Station A: Activating Learners

Guiding Question: How can we engage on-site and remote participants equally at the beginning or during a synchronous hybrid session?

Reflect on the tools you explored:

- What opportunities do these tools offer for creating inclusive and engaging synchronous hybrid learning experiences?
- What challenges might arise when using these tools in synchronous hybrid teaching, and how could you address them?